

CHECK LIST FOR APPLICANTS REQUESTING RESIDENTIAL ACCESS PERMITS

1. Complete application, you are the owner of the encroachment, your signature is required on the owners line, city or town nearest to the site of the encroachment, route, distance in feet from the site of the encroachment to the closest milepost (if you use your odometer it is in tenths of a mile such as 000.50 which is converted by multiplying $5280 \times .5 = 2640$ feet), the encroachment site is North, South, East or West of the highway, purpose of the application such as 1- 25 foot wide residential access with a 14 foot gate.
2. Provide documentation that you are the abutting property owner by Plat map or deed.
3. Submittals: Scalable site plan with the following information: ADOT R/W, ADOT engineering stations, north arrow, distance to milepost, fence, drainage structures, proposed access/gate, elevations or difference in elevation of the highway and the access at the proposed gate.
4. Traffic Control Plan, preferably prepared by a commercial signing and barricade company.
5. An example of a typical residential access permit purpose would be: 1-25 foot residential access with 25 foot radii and a Type I-28 foot double gate.